

## Degree Certification Procedures for Math Majors

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*If Math is your primary (or only) major:*

### 1. Apply for graduation in Gould-Simpson (G-S) 1017.

You will apply for graduation at the College of Science office of Academic Affairs; see [http://cos.arizona.edu/sci\\_undergraduate\\_info/academic\\_advising.asp](http://cos.arizona.edu/sci_undergraduate_info/academic_advising.asp) for hours. It is important that you complete your degree check in time to make schedule changes for your last semester, in case you are missing any requirements. Print out your Advisement Report from UAccess and take it with you. While there, you will fill out an Application for Degree Candidacy, and you will be given a Senior Degree Check Adjustment Form (“pink sheet”) to take to your faculty advisor.

### 2. Take your pink sheet and Advisement Report to your Math faculty advisor.

He/she will review your course work for the major and make any needed adjustments. If you do not know who your faculty advisor is, the Math Center can send you his/her contact information ([mcenter@math.arizona.edu](mailto:mcenter@math.arizona.edu)). If your option requires a fifth 400-level math course chosen in consultation with an advisor, make sure the specific course is noted in your advisement report, on the pink sheet, or in both locations.

- Students with any additional majors must see an advisor from each major department to have their course work reviewed.
- Students following the 1997 catalog (or an older one) can have minor requirement adjustments made by their faculty advisor.
- Students following more recent catalogs must see an advisor in the minor department *if* any adjustments are needed there.
- Note: if you have a MINOR that appears as completely satisfied on your advisement report, the minor advisor’s signature *is not required*.
- Honors College students who want to graduate with honors need to meet with Julie Reed in the Honors College, as well.

### 3. Take your pink sheet and Advisement Report back to G-S 1017.

Once your major(s) and minor(s) have been approved, bring your signed pink sheet and Advisement Report to Gould-Simpson 1017 to have your general education course work checked.

### 4. Your pink sheet will be forwarded to your Graduation Services Advisor.

The Graduation Services Advisor will place a \$35 candidacy fee on your Bursar’s account, and will do a final audit of your records to ensure you have completed all requirements for your degree.

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*If Math is NOT your primary major:*

**Follow the procedures for your primary major, found at the following website (arranged by College):**

<http://www.registrar.arizona.edu/graduation/colleges.htm>

You will meet with your Math faculty advisor to have your Math major reviewed after your primary major has been checked.

*Students completing two degrees must process separate certification for each degree.*