

Math 113-031 Course Policy

Instructor: Abhishek Bhattacharya

Summer 2008

Important Please check your email and my webpage regularly for announcements, suggestions and so forth.

Required Text

Brief Calculus. An Applied Approach, Seventh Edition By Larson and Edwards.

Office Hours & Contact Information

I will hold office hours on **Monday 2-3pm, Tuesday 3-4pm, Wednesday 2-3pm, Thursday 3-4pm** and **Friday 2-3pm**. See me during these times in my office **MATH 505** with any questions or problems from the assignments and tests. You can also contact me through email. To avoid your email getting deleted as spam, briefly and clearly state your problem in the subject line. My email address is abhishek@math.arizona.edu.

Class Attendance

You should plan to attend every class which is obviously in your best interest. You are responsible for all information provided in class, sent through email and on the course web page. Students who miss the first class meeting will be administratively dropped unless they have made other arrangements. In addition, students with more than 3 unexcused absences may be administratively dropped from the course. If you need to miss class for unavoidable circumstances, contact me as soon as possible. Electronic devices such as cell phones, pagers, watch alarms, etc. must be turned off during class.

Calculator

A graphing calculator (TI-82, 83, 84, 85 or 86) is required for this course. Calculators that perform symbolic manipulations (such as the TI-89 or TI-92) cannot be used. For in-class exams, quizzes, and the final exam, the only programs

allowed in your calculator are the **EVALUATE** and **QUADRATIC FORMULA** programs found on the Math department website under Academics.

Final Exam

There will be a 200 points final exam at the end of semester on Saturday June 7, 2008. Please do not arrange to leave town prior to this date as this exam will only be given on the above date.

Tests

There will be three in-class tests. They will carry 100 points each. All tests are closed-book and closed-notes. The exact dates of the tests will be announced in class and posted in the course webpage.

All electronic devices, particularly cell phones, must be turned off during exams. Silent and vibrating modes are not allowed.

Any questions regarding the grading of tests need to be cleared up within two days after the test has been returned, during my office hours.

Students are expected to be present for all tests. If a verifiable emergency arises which prevents you from taking a test, you must notify me as soon as possible, and in any case, prior to the next regularly scheduled class. In that case I may assign you a score based on your performance on the other assignments. There are **no** make-up tests. Failure to contact me as stated above or inability to produce sufficient evidence of a real emergency will result in a grade of zero on that test.

In Class Assignments, Homeworks and Quizzes

I will assign in-class assignments, homeworks and quizzes on regular basis.

Homework problems will be assigned from each section. I will grade some selected problems and your score will be based on your performance on them. Late homework will **not** be accepted. You are strongly encouraged to discuss homework problems with me, tutors and your classmates, to the extent that you figure out how to solve the problems yourself. Then write down the solutions in your own words.

In-class assignments need to be done during the class hours and turned in before the class ends. It is recommended that you choose a partner with whom you solve the problems and turn in a separate copy of yours. You will not get any credit for the class work if you miss a class.

Announced and unannounced quizzes will be given. Missed quizzes cannot be made up.

To make grading easier for me, I ask you to follow the following procedures in turning in your assignments:

- Write your name, course number and section number on the first page of the assignment. Assignments without these information will not get any credit.
- Staple multiple pages together; do not use paper clips or paper folding. If your assignment is not stapled, it will be returned to you and you will be given no credit for the assignment. I do not carry a stapler to class.
- Write neatly, explain all steps of the problems in complete detail. Note that no credit will be given for assignments that contain only answers with no supporting work.

Actual homework/classwork/quiz points will be scaled to a maximum of 150 points. Towards the end of the course, I will drop your lowest two assignment scores and evaluate your score.

Course Grades

The total number of points available on final exam, tests and homework/classwork/quizzes is 650. Following is the point distribution over different assignments:

Assignment	Grade
Tests total	300 points
Homework, classwork and quizzes	150 points
Final exam	200 points

At the end of the Semester, grades will be assigned based on the following scale:

Total Points	Grade
585-650	A
520-584	B
455-519	C
390-454	D
0-389	E

Dropping The Course

The last day to drop with a grade of “W” (if passing) or change to Audit is May 23, 2008, using a change of schedule form with my signature.

Incomplete Grades

If you fail to complete the course due to circumstances unforeseen, then you may qualify for a grade of I, “incomplete” if **all** of the conditions are met:

1. You have completed all but a small portion of the required work.
2. You have scored at least 50% on all work completed.
3. You have a valid reason for not completing the course on time.
4. You agree to make up the material in a short period of time.
5. You ask for the incomplete before grades are due - 48 hours after the final exam.

University Policies

You are expected to be familiar with and abide by the University of Arizona's Code of Academic Integrity, Student Code of Conduct, and Official Student Email Policy. These policies will be strictly enforced.

Students with Disabilities

If you anticipate issues related to the format or requirements of this course, please meet me to discuss ways to ensure your full participation in the course. If you determine that formal disability-related accommodations are necessary, it is very important that you be registered with Disability Resources (621-3268; drc.arizona.edu). You should notify me of your eligibility for accommodations as soon as possible. We can then plan how to coordinate your accommodations.