

Business Mathematics II

Using *Turnitin*: Students

If you already have a *Turnitin* user profile, go to Step 1b.

Step 1a: Creating Your User Profile and Enrolling in Your First Class

- Open the *Turnitin* home page (<http://www.turnitin.com>).
- Click on the “create a user profile” hyperlink at the upper right corner of the page.
- Select the appropriate user type (student); then click on next.
- Enter the class ID and class enrollment password; then click on next.
- Enter your full email address (e.g., username@email.arizona.edu); then click on next.
- Enter and confirm your desired password; then click on next. Please note that your password must contain at least one letter and at least one number.
- Enter your name, country of residence, and state of residence; then click on next.
- Click on the “I agree -- create profile” hyperlink.
- Click on the “end wizard and go to login page” hyperlink.
- Go to Step 2.

Step 1b: Enrolling in a Class

- Log in to *Turnitin*.
- Click on the “enroll in a class” button.
- Enter the class ID and enrollment password; then click on submit.
- Go to Step 2.

Step 2: Submitting an Assignment

- Log in to *Turnitin*.
- Click on the hyperlink for the appropriate class.
- Click on the submit icon next to the appropriate assignment.
- Select “Submit a paper by: file upload”; enter the submission title (Team # and Name of Assignment); click on the “Browse” button and open the appropriate file; then click on submit. Please note that there is a limit on the file size – you should use Copy/Paste Special for work copied from *Excel*.
- Click on “yes, submit”.
- Log out.
- You will receive a digital receipt via email. Please retain that message as evidence that the assignment was submitted as required.